



RUBBER & PRE-INKED • STAMPS • SIGNS

ORDER FORM

(Please print clearly)

Fax: 804-412-0100

Fax: 800-849-9772

Customer Service:

800-849-7239

Mailing Address: P.O. Box 1810, Ashland, Virginia 23005

Order Date: _____ Account#: _____ Dept: _____

Company: _____

Contact: _____

Shipping Address: _____

Phone: _____ Fax: _____

E-Mail: _____

PO#: _____

Ordering Tips:

Order one item per order form, please. Multiple items of the same product code may be ordered on one form. Attach additional pages if necessary. We will match your request as close as possible.

Text Information:

If not specified, HELVETICA type in all CAPS, centered will be used.

Ink Information:

If not specified, BLACK ink will be used for stamps.

Signatures / Artwork:

Attach clean, black and white copy to order form. **DO NOT FAX!** Images are often inconsistent and distorted. Please mail to the address at the top of the form

Stamps & Seals

- Self Inking Stamp **Item #:** _____
- Pre-inked Stamp **Quantity:** _____
- Rubber Stamp **Ink Color:** Black Red
- Date/Number Stamp Blue Green Violet
- Embossing Seal 2 Color Dater (red date/blue text)
- Stamp Pad:** Color: _____ Size #: _____

Text Information:

- HELVETICA TIMES SCRIP T
- BOLD ITALIC
- Upper/Lower ALL CAPS
- Centered Flush Left
- Border: _____ (style)

Seal Information: Desk Seal Pocket Seal

Seal Impression: From Left From Right

From Bottom From Top

Signs & Badges

- Desk Sign: w/holder Plate Only Holder Only
- Wall Sign: w/holder Plate Only Holder Only
- Name Badge: Standard Uniform Logo
- Sign: Aluminum Magnetic Banner

Item#: _____

Quantity: _____

Color Sign: _____

Color Text: _____

Size: height _____ x length _____

Color Holder: Gold Silver Other: _____

Text Information:

- GOTHIC ROMAN HELVETICA
- Other: _____
- Upper/Lower ALL CAPS
- Centered Flush Left

Badge Backing:

Safety Pin Magnetic Military Clutch Swivel Clip

Sign Fasteners:

Adhesive Magnetic Velcro Screws

COPY DESIRED: Please print clearly or attach a sample.

Special Instructions: